

User Quick Guide

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Employment & Career Pathways

Who's Hiring Now?

- Explore PA CareerLink® Services
 - Start Your Online Job Search Today!
 - Get Prepared for Your Next Interview
 - Visit a PA CareerLink Philadelphia[®] Center
 - Questions about PA CareerLink® Services? Call (833) 750-5627
 - Visit the PA CareerLink® Website
- Search Jobs on Indeed
 - Use Indeed's Search Tool
 - Visit Indeed.com
- o Idealist: Interested in Non-Profit Work?
 - Start Your Job Search Here
 - Visit Idealist.org
- PropelPHL: Hire! Philly
 - Start Searching
 - Visit PropelPHL

Explore Careers

- Philadelphia Works Inc.: Recovery Occupations
 - Get Connected
 - Visit Philadelphia Works' Websites
- PAsmart: Browse Careers by Industry
 - Start Exploring
 - Learn more about PAsmart
- RoadTrip Nation: Brighten Your Future
 - Explore Careers Today
 - Learn More About RoadTrip Nation
- My Next Move: O-Net Interest Profiler
 - Get Started Here
 - Visit My Next Move
- EMSI Burning Glass: Career Coach
 - Get Started

Build Your Professional Skills

- PHL Career Portal: Explore Skill Building Resources
 - Sign-Up and Get Started
 - Visit My PHL Career Portal
- Beyond Literacy: Digital Skills Classes
 - Sign-Up Today
 - Visit Beyond Literacy
- Next Level Learning
 - Adult learners can call the hotline at 1-833-750-5627 to schedule an appointment. Call during regular business hours (8:00am to 4:30pm) to speak with a Career Navigator. During other times, please leave a message.

Learn more about Next Level Learning

Want to Work for Yourself?

- Business Resource & Innovation Center (BRIC)
 - Request an Appointment
 - Learn More about BRIC
- o Urban League of Philadelphia: Entrepreneurship Center
 - Request an Appointment
 - Visit the Urban League of Philadelphia's website
- o Philadelphia Skills Forward Initiative: Build Business Management Skills
 - <u>Create Your Account</u> | Enter access code SKILLSFORWARD1 to get started
 - Visit My PHL Career Portal
- Power Up Your Business
 - Register for Workshops
 - Learn more about Power Up Your Business https://www.ccp.edu/business-and-industry/power-your-business
 - Visit Community College of Philadelphia's website

Training Opportunities

Train for a New Career

- Skills Forward Fundamentals Courses
 - Get Started Today
 - Visit My PHL Career Portal
- PA CareerLink® Upcoming Training Opportunities
 - Explore Upcoming Trainings
 - Complete the Training Interest Form
 - Visit the PA CareerLink® Philadelphia Website
- Free Library Career Training Database
 - Locate Training Opportunities
 - Learn more about the Career Training Database

Become an Apprentice

- o Apprenticeship PHL: Discover Apprenticeships
 - Start Exploring Apprenticeships
 - Visit ApprenticeshipPHL
- o Apprenticeship.gov: Search Apprenticeship Job Finder
 - Start Searching
 - Visit Apprenticeship.gov
- Find an Apprenticeship with PA CareerLink®
 - Search for Apprenticeships Near You
 - Questions? Call 1-833-750-5627 (JOBS) to speak with a PA CareerLink® Philadelphia Representative
 - Visit the PA CareerLink® Website

- Philadelphia City Council: Apprenticeship Guidebook
 - Review the Apprenticeship Guidebook

Discover Online Learning Tools

- o Join the PHL Career Portal
 - Register Today
 - Learn more about the PHL Career Portal
- O PA CareerLink®: Access SkillUp™ Pennsylvania
 - Get Started
 - Learn about SkillUp Pennsylvania
- Grow with Google
 - Get Started
 - Visit Grow with Google

Youth & Young Adults

High School Selection

- Office of Student Enrollment & Placement
 - o Get Started
 - o <u>Visit the School District of Philadelphia website</u>
- Philly High School Choice
 - Get Started
 - o Learn more about Philly High School Choice
- O PA CareerLink® Connect with a Youth Navigator
 - o <u>Get Connected with a Youth Navigator</u>
 - Visit the PA CareerLink® Website

Find a Job Opportunity

- Workready Summer
 - Apply Today
- RoadTrip Nation
 - o <u>Explore Careers Today</u>
- YouthRules!
 - o <u>Learn More</u>
- Youth Work Permit
 - o Apply Virtually
 - o Meet In-Person
 - o Visit the School District of Philadelphia
- PA CareerLink®: Questions About Work Opportunities?
 - o <u>Get Connected with a Youth Navigator</u>
 - o <u>Visit the PA CareerLink® Website</u>

Get your High School Diploma, GED, or Hi-Set

- o Re-Engagement Center
 - Get Started

- Visit the School District of Philadelphia
- Next Level Learning
 - Adult learners can call the hotline at 1-833-750-5627 to schedule an appointment. Call during regular business hours (8:00am to 4:30pm) to speak with a Career Navigator. During other times, please leave a message.
 - Learn more about Next Level Learning
- PA CareerLink®: Speak with a Youth Navigator
 - Get Connected with a Youth Navigator
 - Visit the PA CareerLink® Website

Adult Education

Get your High School Diploma, GED, or Hi-Set

- o Re-Engagement Center
 - Get Started
 - Visit the School District of Philadelphia's website
- Next Level Learning
 - Adult learners can call the hotline at 1-833-750-5627 to schedule an appointment. Call during regular business hours (8:00am to 4:30pm) to speak with a Career Navigator. During other times, please leave a message.
 - Learn more about Next Level Learning

Get Certified or Pursue a Degree

- Graduate! Philadelphia
 - Complete the Interest Form
 - Visit Graduate! Philadelphia's Website
- o Pierce College Career Bridge
 - Apply Today
 - Learn more about Pierce College's Career Bridge
- o Community College of Philadelphia: Opportunity Now
 - Get Started
 - Learn more about Opportunity Now

Increase Your Computer Skills!

- Next Level Learning
 - Adult learners can call the hotline at 1-833-750-5627 to schedule an appointment. Call during regular business hours (8:00am to 4:30pm) to speak with a Career Navigator. During other times, please leave a message.
 - Learn more about Next Level Learning
- PHL Career Portal
 - Get Started Today
 - Learn more about the PHL Career Portal
- Northstar Digital Literacy
 - Find a Northstar Digital Literacy Campus
 - Visit Northstar's website

- o In-Person Digital Skills Classes: PA CareerLink® Philadelphia
 - View the Workshop & Event Calendar
 - Visit the PA CareerLink® PHL website

Learn English as a Second Language

- Next Level Learning
 - Adult learners can call the hotline at 1-833-750-5627 to schedule an appointment. Call during regular business hours (8:00am to 4:30pm) to speak with a Career Navigator. During other times, please leave a message.
 - Learn more about Next Level Learning
- The Welcoming Center: Foundations for Communication in the US (FOCUS)
 - Apply Today
 - Visit The Welcoming Center's website
- English Classes at NSC
 - Complete the Interest Form
 - Visit the Nationalities Service Center Website

Apply for Financial Aid

- o Federal Student Aid | FAFSA
 - Apply for FAFSA
 - Visit the Federal Student Aid website
- Federal Student Aid | Pell Grants
 - Apply for a Pell Grant
 - Visit the Federal Student Aid website
- Pennsylvania Higher Education Assistance Agency (PHEA) State Grants & Loans
 - Apply for a State Grant
 - Apply for a Student Loan
 - Visit PHEA's website
- Community College of Philadelphia: Catto Scholarship
 - Catto Scholarship Interest Form
 - Apply to CCP Today
 - Learn more about the Octavius Catto Scholarship

Returning Citizens

Reentry & Employment Support

- Institute for Community Justice
 - Contact Mike Butler for additional Information:
 - E-mail: <u>mbutler@fight.org</u>
 - Phone: 215-525-0460 x270
 - Visit Institute for Community Justice's website
- Request for Reentry Support
 - Complete the Reentry Support Form
 - Visit City of Philadelphia: Office of Reentry Partnerships' Website
- JEVS Human Services: Looking Forward Philadelphia
 - Complete the Interest Form

Questions About Your Next Step? E-mail Us

- Visit JEVS Human Services' Website
- Urban League of Philadelphia: Out4Good
 - Email Sean Robinson at srobinson@urbanleaguephila.org
 - Visit Urban League of Philadelphia's Website

Get Free Job Training

- Philadelphia OIC: SOAR
 - Complete the Interest Form
 - Visit the Philadelphia OIC Website
- Uplift Workforce Solutions
 - Find Out More
 - Visit Uplift Solutions

Find Transitional Jobs & Reentry Support

- o Goodwill Industries: Reentry Work Program
 - Call the ex-offender reentry program number for additional information 856-439-0200, ext. 62227
 - Request More Information
 - Visit the Goodwill of Southern NJ & Philadelphia Website
- PAR-Recycle Works
 - Complete the Interest Form
 - Visit PAR-Recycle Works' Website
- Center for Employment Opportunities
 - Complete the Interest Form
 - Visit Center for Employment Opportunities' Website

Re-Entry Support for Women

- o I'm FREE (Female Reentering Empowering Each Other)
 - Complete the Interest Form
 - Visit I'm FREE
- Mothers in Charge: Women Working for a Change
 - Get Connected
- Sisters Returning Home
 - Learn More and Get Connected
 - Visit Sisters Returning Home's Website
- Why Not Prosper
 - Complete the Assessment Form
 - Visit Why Not Prosper's Wesbsite

Services for Immigrants

Workforce Services for Immigrants

- The Welcoming Center: Skills Training & International Professional Program
 - Apply to FOCUS
 - Apply for IPP

- Visit The Welcoming Center's Website
- NSC Job Development Team
 - Interested in the Matching Grant Program (MG) or Refugee Employment & Advanced Program (REAP)?
 - Contact Nationalities Service Center for additional information
 - Call 215-893-8400
 - E-mail help@nscphila.org
 - Visit Nationalities Service Center's Website

Visit a PA CareerLink® Philadelphia Center

- Schedule Your Appointment Today
- Visit the PA CareerLink® Website
- Office of Immigrant Affairs
 - Explore Resources Available to You
 - Visit the Office of Immigrant Affairs Website

Get Legal Representation

- Esperanza Immigration Legal Services
 - To access Esperanza's services call (347) 719-1402 or e-mail eils@esperanza.us
 - Visit Esperanza
- ACANA Legal & Immigration Services
 - Get Connected
 - Visit ACANA
- Justice at Work Legal Representation
 - Complete the Interest Form
 - Visit Justice at Work
- HIAS Pennsylvania: Legal Representation
 - If you meet the eligibility requirements and are interested in accessing HIAS Pennsylvania's services, call (215) 832-0900 during intake hours
 - Intake Hours: Wednesdays from 9:30 AM 12:00 PM & Thursdays from 2:00 4:30 PM
 - Visit HIAS Pennsylvania

Discover ESL & Interpretation Services

- Next Level Learning
 - Adult learners can call the hotline at 1-833-750-5627 to schedule an appointment. Call during regular business hours (8:00am to 4:30pm) to speak with a Career Navigator. During other times, please leave a message.
 - Learn more about Next Level Learning
- The Welcoming Center: Foundations for Communication in the U.S. (FOCUS)
 - Apply Now
 - Visit the Welcoming Center
- o Language Access Philadelphia
 - For language access Support call 215-686-2170
 - Visit City of Philadelphia: Language Access Philadelphia

Persons with Disabilities

Gaining & Maintaining Employment

Questions About Your Next Step? E-mail Us

- Social Security Administration: Ticket to Work
 - Call 1-866-968-7842 or 1-866-833-2967 (TTY)
 - Experts are available Monday–Friday, 8:00am–8:00pm ET
 - Visit Social Security Administration
- o JEVS Human Services: hireAbility
 - Complete the Interest Form
 - Visit JEVS Human Services
- Individualized Employment Services
 - Contact Your Nearest OVR Office To Learn More
 - Visit the Department of Labor & Industry

Need Independent Living Support

- Mayor's Office for People with Disabilities
 - Visit the City of Philadelphia: Mayor's Office for People with Disabilities
- Deaf Hearing Communication Center (DHCC)
 - Request an Interpreter
 - Visit DHCC
- Intellectual disAbility Services (IDS)
 - To find out if you are eligible for intellectual disAbility services, call the Philadelphia IDS Registration Unit at 215-685-4677 to make an appointment with a registration specialist.
 - Visit Division of Intellectual disAbility Services (IDS)

Services for Disability Youth

- CIS: School to Work Transition
 - For more information about School to Work Transition e-mail <u>students@cisworks.org</u> or call 215.238.7411 (Pennsylvania) / 302.376.8259
 - Visit Community Integrated Services
- JEVS Human Services: Project Success & School-to-Work
 - Project Success: Complete the Interest Form
 - JEVS hireAbility Pre-Employment Transition Services: Complete the Interest Form
 - Visit JEVS Human Services
- o PA CareerLink® Philadelphia: Speak with a Youth Navigator
 - Get Connected
 - Visit the PA CareerLink® Website

Need More Support?

What Benefits am I Eligible for?

- o BenePhilly: Discover Benefits Available to You
 - Find Out More
 - Interested in BenePhilly? Call 1-833-373-5868;
 - Representatives are available Monday-Friday 9 AM 5 PM EST

In Need of Housing or Living Assistance?

Emergency Shelters for All Residents

- All Philadelphians can go to Appletree Family Center and Roosevelt Darby Center to request homeless assistance. If you are currently experiencing homelessness, please report to one of the central intake centers listed.
- You must go through central intake for an initial assessment of your housing needs before placement into the homeless housing system. Metal detector screening is required before entering intake sites and access points.
- If you need to speak to someone about emergency/temporary shelter call the Philadelphia Homeless Outreach Hotline at 215-232-1984

All Residents	Appleton Family Center	Roosevelt Darby Center
Intake Hours	Monday – Friday: 7:00 AM - 5:00 PM	Monday – Friday: 7:00 AM - 5:00 PM
Location	1430 Cherry Street	804 North Broad St.
Phone	215-686-7150	215-685-3702
Number	215-686-7151	
	215-686-7153	

Emergency Shelters for Single Women Only

- If you are a single woman currently experiencing homelessness, you may request emergency housing assistance from Gaudenzia's House of Passage, Kirkbride Center.
- Intake is available on holidays & Weekends beginning after 5:00pm.

Women Only	Gaudenzia's House of Passage, Kirkbride Center	
Intake Hours	After Hours Services for Holidays & Weekends: Intake After 5:00PM	
Location 48th Street and Haverford Avenue (48th Street side entrance)		
Phone Number	215-471-2017	

Emergency Shelters for Single Men Only

 If you are a single man currently experiencing homelessness, you may request emergency housing assistance from Station House or Men at Sunday Breakfast Rescue Mission.

Single Men Only	Station House	Men at Sunday Breakfast
		Rescue Mission
Intake Hours	After Hours Services for Holidays & Weekends: Intake After 5:00pm	Arrive before 7:00 PM
Location	2601 N. Broad Street (rear entrance)	302 N. 13th Street (Entrance off Pearl St.)
Phone Number	215-225-9230	215-922-6400 ext. 1050

Emergency Shelters for Families Only

- If your family is currently experiencing homelessness, you may request emergency housing assistance from Salvation Army Red Shield Family Residence.
- Intake is available on holidays & Weekends beginning after 5:00pm.

Families Only	Salvation Army Red Shield Family Residence
Intake Hours	Daily, Holidays & Weekends After 5:00 PM
Location 715 N. Broad St	
Phone Number	215-787-2887

UESF: Get A Utility Grant

- Complete the Intake Form
- Visit UESF
- Clarifi: Housing Success
 - Those interested in utilizing Clarifi's Housing Success services should call 215-563-5665 to schedule an appointment or e-mail <u>clarifiteam@clarifi.org</u> with any questions.
 - Visit Clarifi
- Water Assistance (LIHWAP)
 - Apply Online Through COMPASS
 - Apply at Your Local Country Assistance Office
 - Visit Department of Human Services

Facing Hunger?

- o Apply for SNAP
 - Apply Online Through COMPASS
 - Locate Your Country Assistance Office
 - Visit Department of Human Services
- Find Free Food or Meals
 - Search For Nearby Meal Sites
 - Visit the City of Philadelphia
- Philabundance: Search Local Food Sites
 - Use This Map to Find Food Sites Near You
 - Visit Philabundance

Need Personal Finance Assistance?

- Clarifi: Financial Employment Centers
 - For those interested in utilizing Clarifi's Housing Success services
 - Call 215-563-5665 to schedule an appointment
 - E-mail <u>clarifiteam@clarifi.org</u> with any questions
 - Visit Clarifi

Need Childcare Assistance?

- Early Learning Resource Center (ELRC)
 - Get Connected
 - Questions? Call the Early Learning Resource Center hotline at 1-888-461-KIDS (5437).
 - Visit Early Learning Resource Center
- YSI: Baring House Crisis Nursery
 - Services are available 24/7
 - Contact Baring House Crisis Nursery at 215-386-0251
 - Visit Baring House

Need Interview or Work Clothes?

- o The Wardrobe
 - Make an Appointment
 - Visit The Wardrobe's website

Need Identification?

- o Get a Local PHL City ID
 - Schedule an Appointment
 - Learn more about the PHL City ID